



Christian County Commission

100 West Church St, Room 100
Ozark, MO 65721

SCHEDULED

MEETING ATTACHMENTS (ID # 5217)

Meeting: 11/16/20 08:55 AM

Department: County Clerk

Category: Meeting Items

Prepared By: Paula Brumfield

Initiator: Paula Brumfield

Sponsors:

DOC ID: 5217

Meeting Attachments

ATTACHMENTS:

- 111620 RECOMMENDATION OF AWARD - MANAGED IT SERVICES - PC Net (PDF)
- 111620 CERTIFICATION OF ELECTION RESULTS - 03 NOV 2020 (PDF)
- 111620 SMCOG PROFESSIONAL SERVICES AGREEMENT (PDF)



CHRISTIAN COUNTY COMMISSION

100 W Church Street, Room 100

Ozark, Missouri 65721

Phone: 417-582-4300 • Fax: 471-581-5924

Ralph Phillips
Presiding Commissioner

Hosea Bilyeu
Western Commissioner

Mike Robertson
Eastern Commissioner

16 November 2020

Christian County Commission

Re: Managed I.T. Services
Recommendation of Award

Commissioners,

We are nearing the conclusion of the Request for Proposals process in the pursuit of Managed I.T. Services. The process began in August, with submission of legal notice in the paper, as well as selection of a Committee. The Committee consisted of myself, Prosecutor Amy Fite, Auditor Amy Dent, Human Resources Director Amber Bryant, and Resource Management Director Todd Wiesehan.

On September 2, 2020, the RFP was made available to all vendors, and subsequently four addendums were provided. All interested vendors were invited to attend site visits on September 22 and 23rd, and six firms took advantage of this opportunity.

Five proposals were received by the submission date of October 5th. These were distributed to all committee members for individual evaluation, and then all scores were compiled. The three highest-scoring firms were contacted and asked to give presentations, which were held on October 20th. After the conclusion of the presentations, the Committee discussed and finalized the rank of the firms.

The top two firms were contacted and asked to send their fee schedules and rates. The Auditor and I reviewed the fees, and affirmed the decision of the Committee.

The Committee recommends that award for Managed I.T. Services goes to PC Net, with a contract term of one year and the option of renewing the agreement for three additional one-year periods.

Thank you,

Krista Raleigh

Registered Voters 62,390 - Total Ballots 47,053 : 75.42%

26 of 26 Precincts Reporting 100.00%

PRESIDENT AND VICE PRESIDENT

Number of Precincts	26	
Precincts Reporting	26	100.00%
Vote For 1		
Total Votes	46,925	
DONALD J. TRUMP MICHAEL R. PENCE (REP)	34,920	74.42%
JOSEPH R. BIDEN KAMALA D. HARRIS (DEM)	11,131	23.72%
JO JORGENSEN JEREMY (SPIKE) COHEN (LIB)	638	1.36%
HOWIE HAWKINS ANGELA NICOLE WALKER (GRN)	82	0.17%
DON BLANKENSHIP WILLIAM MOHR (CST)	54	0.12%
WRITE IN	100	0.21%

SECRETARY OF STATE

Number of Precincts	26	
Precincts Reporting	26	100.00%
Vote For 1		
Total Votes	46,201	
JOHN R. (JAY) ASHCROFT (REP)	35,654	77.17%
YINKA FALETI (DEM)	9,173	19.85%
CARL HERMAN FREESE (LIB)	867	1.88%
PAUL LEHMANN (GRN)	257	0.56%
PAUL VENABLE (CST)	232	0.50%
WRITE IN	18	0.04%

GOVERNOR

Number of Precincts	26	
Precincts Reporting	26	100.00%
Vote For 1		
Total Votes	46,689	
MIKE PARSON (REP)	34,827	74.59%
NICOLE GALLOWAY (DEM)	10,863	23.27%
RIK COMBS (LIB)	804	1.72%
JEROME HOWARD BAUER (GRN)	166	0.36%
WRITE IN	29	0.06%

STATE TREASURER

Number of Precincts	26	
Precincts Reporting	26	100.00%
Vote For 1		
Total Votes	45,845	
SCOTT FITZPATRICK (REP)	35,361	77.13%
VICKI LORENZ ENGLUND (DEM)	9,289	20.26%
NICHOLAS (NICK) KASOFF (LIB)	998	2.18%
JOSEPH CIVETTINI (GRN)	172	0.38%
WRITE IN	25	0.05%

LIEUTENANT GOVERNOR

Number of Precincts	26	
Precincts Reporting	26	100.00%
Vote For 1		
Total Votes	46,001	
MIKE KEHOE (REP)	34,991	76.07%
ALISSIA CANADY (DEM)	9,854	21.42%
BILL SLANTZ (LIB)	839	1.82%
KELLEY DRAGOO (GRN)	290	0.63%
WRITE IN	27	0.06%

ATTORNEY GENERAL

Number of Precincts	26	
Precincts Reporting	26	100.00%
Vote For 1		
Total Votes	45,858	
ERIC SCHMITT (REP)	35,466	77.34%
RICH FINNERAN (DEM)	9,141	19.93%
KEVIN C BABCOCK (LIB)	1,228	2.68%
WRITE IN	23	0.05%

Registered Voters 62,390 - Total Ballots 47,053 : 75.42%

26 of 26 Precincts Reporting 100.00%

US REP. DIST. 7

Number of Precincts	26	
Precincts Reporting	26	100.00%
Vote For 1		
Total Votes	46,023	
BILLY LONG (REP)	33,228	72.20%
TERESA MONTSENY (DEM)	10,444	22.69%
KEVIN CRAIG (LIB)	2,113	4.59%
WRITE IN	238	0.52%

STATE REP. DIST. 138

Number of Precincts	3	
Precincts Reporting	3	100.00%
Vote For 1		
Total Votes	2,091	
BRAD HUDSON (REP)	2,067	98.85%
WRITE IN	24	1.15%

STATE REP. DIST. 139

Number of Precincts	13	
Precincts Reporting	13	100.00%
Vote For 1		
Total Votes	22,053	
JERED TAYLOR (REP)	16,042	72.74%
DARLENE GRAHAM (DEM)	5,988	27.15%
WRITE IN	23	0.10%

STATE REP. DIST. 140

Number of Precincts	16	
Precincts Reporting	16	100.00%
Vote For 1		
Total Votes	18,927	
TRICIA DERGES (REP)	18,577	98.15%
WRITE IN	350	1.85%

EASTERN COMMISSIONER

Number of Precincts	13	
Precincts Reporting	13	100.00%
Vote For 1		
Total Votes	20,610	
LYNN MORRIS (REP)	15,638	75.88%
NATHAN A. BILLEDO (DEM)	4,873	23.64%
WRITE IN	99	0.48%

WESTERN COMMISSIONER

Number of Precincts	14	
Precincts Reporting	14	100.00%
Vote For 1		
Total Votes	22,296	
HOSEA BILYEU (REP)	21,917	98.30%
WRITE IN	379	1.70%

SHERIFF

Number of Precincts	26	
Precincts Reporting	26	100.00%
Vote For 1		
Total Votes	41,245	
BRAD COLE (REP)	40,340	97.81%
WRITE IN	905	2.19%

ASSESSOR

Number of Precincts	26	
Precincts Reporting	26	100.00%
Vote For 1		
Total Votes	40,382	
DANNY GRAY (REP)	39,857	98.70%
WRITE IN	525	1.30%

Registered Voters 62,390 - Total Ballots 47,053 : 75.42%

26 of 26 Precincts Reporting 100.00%

TREASURER

Number of Precincts	26	
Precincts Reporting	26	100.00%
Vote For 1		
Total Votes	40,152	
KAREN MATTHEWS (REP)	39,608	98.65%
WRITE IN	544	1.35%

SOUTHERN DIST. APPEALS JUDGE LYNCH

Number of Precincts	26	
Precincts Reporting	26	100.00%
Vote For 1		
Total Votes	41,114	
YES	34,072	82.87%
NO	7,042	17.13%

CORONER

Number of Precincts	26	
Precincts Reporting	26	100.00%
Vote For 1		
Total Votes	40,069	
MANDI YODER-ARMITAGE (REP)	39,637	98.92%
WRITE IN	432	1.08%

CONSTITUTIONAL AMENDMENT NO. 1

Number of Precincts	26	
Precincts Reporting	26	100.00%
Vote For 1		
Total Votes	45,009	
YES	22,617	50.25%
NO	22,392	49.75%

PUBLIC ADMINISTRATOR

Number of Precincts	26	
Precincts Reporting	26	100.00%
Vote For 1		
Total Votes	40,022	
KEN DAVIS (REP)	39,574	98.88%
WRITE IN	448	1.12%

CONSTITUTIONAL AMENDMENT NO. 3

Number of Precincts	26	
Precincts Reporting	26	100.00%
Vote For 1		
Total Votes	45,334	
YES	26,588	58.65%
NO	18,746	41.35%

SUPREME COURT JUDGE BRECKENRIDGE

Number of Precincts	26	
Precincts Reporting	26	100.00%
Vote For 1		
Total Votes	41,398	
YES	34,037	82.22%
NO	7,361	17.78%

Missouri State[™]

U N I V E R S I T Y

901 S. National Avenue
Springfield, MO 65897

PROFESSIONAL SERVICES CONTRACT

CLIENT NAME: Christian County, MO
ADDRESS: Christian County
1106 W Jackson St.
Ozark, MO 65721

CONTACT: Todd Wiesehan – Resource Planning
TELEPHONE NUMBER: (417) 581-7242
EMAIL: toddwiesehan@christiancountymo.gov

GENERAL CONTRACT INFORMATION

MISSOURI STATE UNIVERSITY (Contractor) CONTACT PERSONNEL:

Technical: Brandon Jenson, AICP-C
Phone: 417 836-6973
Email: brandonjenson@missouristate.edu

Administrative: Janene Proctor
Phone: 417-836-8419
Email: janeneproctor@missouristate.edu

CONTRACT TITLE: Christian County Comprehensive Plan Update

CONTRACT PERIOD: December 1, 2020 – June 30, 2022

MAXIMUM CONTRACT AMOUNT: \$29,340

DEBARMENT CERTIFICATION: The Client certifies that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or Agency.

DESCRIPTION OF SERVICES: See attached Attachment A

CANCELLATION POLICY: Should there be a need by the University or Client to cancel this contract, it will be mutually understood that no fees will be paid; reasonable and necessary expenses incurred prior to the cancellation will be addressed on a case-by-case basis.

PAYMENT PROCESS: Fixed Price – \$29,340 due upon contract execution.

APPROVED AND ACCEPTED:

MISSOURI STATE UNIVERSITY

Signature

VP for Research & Economic Development

Title

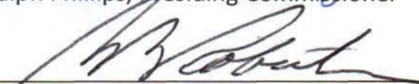
Date

ACCEPTED BY CLIENT

Christian County, Missouri

 11/16/2020

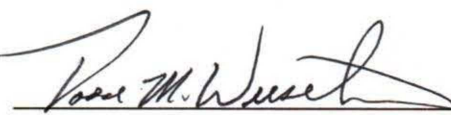
Ralph Phillips, Presiding Commissioner Date

 11-16-2020

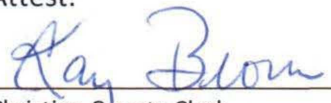
Mike Robertson, Eastern Commissioner Date

 11-16-2020

Hosea Bilyeu, Western Commissioner Date

 _____
Todd Wiesehan, Director, Resource Management Dept.

Attest:

 _____
Christian County Clerk

Auditor Certification

I certify that the expenditure contemplated by this document is within the purpose of the appropriation to which it is to be charged and that there is an encumbered balance of anticipated revenue appropriated for payment of the same.

 _____
Christian County Auditor

Approved as to form:

Christian County Counselor

Attachment A

Sponsored Program

1. **Title Program:** Christian County Comprehensive Plan Update
2. **Program Director:** Brandon Jenson, AICP-C
3. **Program Description:**

The Southwest Missouri Council of Governments (SMCOG) is a regional planning commission based in Springfield, Missouri and serves a ten-county area. SMCOG is administered by the Center for Resource Planning and Management at Missouri State University. All staff are employees of the University but serving on behalf of SMCOG.

We have been a leader in planning efforts in Missouri, including transportation planning and economic development services, since our re-organization in 1989. We have made every effort to provide your community with an effective yet highly efficient project that we feel will more than meet your needs.

PROCESS & TENTATIVE TIMELINE

Month 1 (December 2020):

Staff orientation and project management meeting. SMCOG staff will meet with County staff to discuss project milestones, the makeup and desired structure of the planning committee, public engagement opportunities, and any primary issues the County wishes to be included in the planning process.

Months 2 -7 (January-June 2021):

Organization and Information Gathering. Staff will work with county staff and other local organizations to gather information pertinent to the planning effort. This includes previously completed plans and studies. Staff and student workers will collect demographic and socioeconomic data through public sources such as the Census Bureau. Staff will also conduct a current land use inventory of the unincorporated county, identifying each parcel's current use. A Comprehensive Planning Committee (CPC) composed of community volunteers will be established during this phase.

Online Webpage. SMCOG staff will develop an online webpage for use as a public platform for community members to follow the planning process.

Month 8 (July):

Orientation Meeting & Survey Preparation. This public meeting will inform the CPC and community members of the general purpose and process of planning. Staff will present relevant data collected to-date and finalize an online community survey to be distributed to residents. The survey will be set to go live in early October. Staff will create base maps to use throughout the planning process.

Month 9 (August):

Stakeholder Meeting. During a CPC meeting, identified stakeholders will present relevant information to frame future CPC conversations. Stakeholders may include the Sheriff, Emergency Manager, fire districts, library district, Show-Me Christian County, County Treasurer, County Collector, Health Department, County Assessor, County Road and Bridge, Presiding Commissioner, the Ozarks Transportation Organization, representatives from Christian County communities, and any others that may be identified.

Month 10 (September):

Survey Results & SWOT. The CPC will meet to review results from the community survey. SMCOG staff will facilitate a SWOT analysis to identify what the county's strengths and weaknesses are in order to begin identifying community goals.

Month 11 (October):

Goals & Objectives Meeting #1. The SMCOG staff will provide suggestions to the CPC for establishing goals and objectives based on survey results and gathered information.

Month 12 (November):

Goals & Objectives Meeting #2. This will provide an opportunity to continue discussion of any remaining topics not covered by the previous meeting and fine tune all the goals and objectives.

Month 13 (December):

Land Use Planning Meeting. Staff will facilitate this meeting to discuss possible future land use scenarios and build consensus among the CPC to develop a future land use map. Coordinating with incorporated communities regarding future land use projections will occur. The map will reflect land use goals discussed previously.

Month 14 (January 2022):

Public Open House, Goals and Objectives Prioritization. Staff will hold two public open houses, one on the east side of the county and one on the west side of the county. These open house events will focus on getting preliminary feedback and prioritization on identified goals and objectives. Staff will also develop an online survey option to gather priorities from those unable to attend an open house. Input received will help shape the narrative of the draft document.

Months 15-16 (February-March 2022):

Writing the Plan. The SMCOG staff will write the full and complete document. A draft will be provided to staff for initial review prior to the second open house.

Month 17 (April 2022):

Public Open House - Draft Plan Review. Comments will be received at the meeting and revisions made to the document based on public input.

Month 18 (May 2022):

Final Plan Presentation. The Plan will be presented to the Planning & Zoning Commission for their comments and adoption.

Next County Commission Meeting:

Adoption of Plan.

Ongoing Throughout Planning Process:

Public Engagement- In person. Staff will host/attend up to five (5) outreach events in addition to those outlined in the process above, with approval from the County. These events will be tailored to the intended audience and needed input. This may include targeted focus groups or popular local events and may assist in further developing the vision.

4. **Program Schedule:** December 1, 2020 – June 30, 2022

5. **Deliverables**

- Meeting facilitation and community survey
- The Christian County Comprehensive Plan Update document (in digital form and up to 20 printed copies)
- Comprehensive Plan website
- Wall maps and/or poster boards

6. **Budget:**

Scope of Services to be performed for a fixed fee of \$29,340